

# Mount Beauty and District Men's Shed Inc.

Committee Meeting held 9.30am –Monday February 16<sup>th</sup> 2015

Location – Alpine Health Small Board Room.

## Minutes

**1.0** **PRESENT:** Dick Puttyfoot (chair), Graeme Caulfield, John Driver, Campbell Ford, Ian Howley, Andrew Robertson, Paul L'Huillier, Maureen Ryland

**2.0** **APOLOGIES** Mark Hardidge, Brian Keeble

**3.0** **CONFIRMATION OF MINUTES** *That the Minutes of the December Committee meeting be confirmed.* Moved Graeme, seconded Dick. Carried.

### **4.0** **BUSINESS ARISING**

4.01. *Bunk building project.* Dick reported that 31 bunks were constructed with a net profit of about \$6000 – a very successful project. We have a spare bunk left which Dick has arranged to sell. The Scout Hall has been cleaned and vacated by us.

4.02. *Christmas BBQ.* A socially successful event which was also financially positive.

4.03. *Footy raffle.* Alternative prizes of a trailer load of wood (supplied by the Football Club) or a voucher from Bunnings to be offered for the gate raffle. If the winner chooses the voucher then we will sell the wood for about \$120 – a list of potential buyers is to be compiled. **Paul** will write to Bunnings to request vouchers of say \$100. We are not sure how many we will need this season.

4.04. *Telstra Connection.* Installation of a line from a pit near the Tennis Club building was completed last week. **John** has installed internal wiring and hopes to have connection completed in the next few days. John has earned the Telstra Medal for achieving this outcome despite many challenges.

4.05. *Shed Windows.* We may not need a Certificate for the replaced windows. **Ian** to email Bruce Howie to clarify what is required.

4.06 *Planning Permit Conditions.* Discussed later.

4.07. *Acknowledgement Sign.* It was agreed that the existing sign on the stand alone post could be framed/protected and hung on the external wall under the verandah.

4.08. *Thankyou Letters to Haymes & Bradfords.* Awaiting the addresses from **Campbell**

### **5.0** **TREASURER'S REPORT**

The reports had been sent to the Committee members. Moved Graeme, seconded Andrew *that the Treasurer's report be accepted.* Carried.

**Paul** to check on cheques sent in relation to the connection of electricity.

## **6.CORRESPONDENCE**

- In**
1. Letter from Bunnings re PowerPass. No action.
  2. Notice for Cluster Meeting on 5<sup>th</sup> February. No attendees due to busy program.
  3. Community Grant Agreement (Solar HWS) from the Alpine Shire. An invoice for \$3000 excluding GST, is to be sent directly to the Alpine Shire for payment. Balance payable from our account.
  4. Invitation to the Mittagundi Open Day. No action.
  5. DVD and letter from the Other Theatre Company Inc. **Dick** to review DVD for suitability for showing at a BBQ or other gathering.
  6. NHCC Newsletter (need to put an entry in for the Shed)
  7. Letter from Minister for Health. No action.
  8. VMSA Newsletter (2 No).
- Out**
1. Letter of request to the Country Club for a contribution to the funding gap for the solar HWS.
  2. Letter of thanks to UKV Ladies Lions for their donation of \$700.
  3. Letter to Apricus Australia seeking a discount on the solar HWS. **Paul** to follow up via Graham Boote.
  4. Signed Grant Agreement sent to the Alpine Shire.

Moved Ian, seconded Paul that *the correspondence be received*. Carried.

## **7.0 RISK MANAGEMENT**

- Incidents – Reported / otherwise —Nothing to report
- HRA's & JSA's have been prepared for onsite work.
- **Ian** to revise the Safety Policy having regard for our changed insurance arrangements.

## **8.0 GENERAL BUSINESS**

8.01. *Shed Construction*. A report on progress was circulated prior to the meeting. There has been a regular team of volunteers each week and steady progress has been made on the internal framing and some lining. When major activities (eg. laying cables) are scheduled some additional help would be appreciated. A number of local tradesmen have given their time and offered ongoing assistance – Jeremy Reichl, Gunter Lachs, Pep Caterino and AGL electricians have been a great help. Most of the electrical materials have been obtained, from various sources. The earth wire on the supply cable has to be retrofitted.

**Ian** to buy cisterns this week prior to plumbing being done in the week beginning 23<sup>rd</sup> February. **Campbell** to arrange the purchase of Lamnipanel for the shower. **Ian** to continue research on the suitability of the quoted tiles. Gunter Lachs to arrange Villaboard lining and plastering of the wet areas.

**Dick** to arrange wiring for a possible alarm system. **Dick** to investigate the cost to install reverse cycle airconditioner in the recreation room. We are still hopeful that AGL can arrange a volunteer day for the internal wiring of the shed.

Dick has constructed a model of a possible front verandah feature for shed. This, and maybe a shorter version, are being considered for resubmission to the Alpine Shire to meet the planning requirements.

Ian noted that we are going very close to the budgeted cost of the shed. After the plumbing and electricals are completed we will have a clearer picture of the likely final total cost.

8.02. *Alpine Health.* The Committee reconfirmed the need to have an ongoing close working relationship with Alpine Health. Maureen advised that she expects to be available to attend every third meeting. The availability of the meeting room, administrative support, and assistance from Alpine Health with organising health programs will continue.

8.03. *Website.* There are still three members who have yet to register. It was agreed that non-email members will be sent a calendar of BBQ dates for 2015 and monthly reminders will then cease.

8.04. *Christmas Decorations.* Campbell reported that there was good feedback on this year's decorations. For 2015, the 6<sup>th</sup> December will be the scheduled date for installing the decorations. In future the Shed may move in to the business of making some Christmas decorations.

8.05. *Community Grants.* **Paul** will continue to monitor relevant websites for grant opportunities. We may be eligible for a grant from the "Into Our Hands Community Foundation" which is open later in the year. We will consider applying for a Bendigo Bank grant for the costs of installing the airconditioner.

8.06. *Survey of Members.* Andrew will prepare a draft of a survey to gauge the interest of members in various Shed activities.

8.07 *Urgent Purchases.* There are occasions when the purchase of materials, which have not been agreed to at a meeting, is needed at short notice. It was agreed that circulation of an email to the Committee members for their endorsement of the purchase, would be the appropriate way to deal with the situation.

8.08. *Deductible Gift Recipient Status.* Paul will research the option of DGR status that may be available to us through the FRRR.

8.09. *Defibrillator.* Ian is to approach the Bendigo Bank regarding assistance in purchasing a defibrillator. The AMSA has a deal on this item at present which may be suitable.

8.10. *BBQ this Month.* Dick will arrange as Mark has been away. A tour of the Shed is to follow the meal.

8.11. *Footygate.* We will need an organiser to be appointed at the next meeting. Brian's name has been suggested, in his absence.

9.0            **NEXT MEETING — Monday March 16<sup>th</sup>**

10.0   **CLOSED** – 12:20 pm

**SIGNED** ..... **President**

**Date** .....