

Mount Beauty and District Men's Shed Inc.

Meeting held 9.30am –Monday November 17th 2014
Location – Alpine Health Small Board Room.

Minutes

- 1.0 PRESENT:** Dick Puttyfoot (chair), Graeme Caulfield, John Driver, Mark Hardidge, Campbell Ford, , Ian Howley, Paul L'Huillier
- 2.0 APOLOGIES** Andrew Robertson, John Hunt, Maureen Ryland
- 3.0 CONFIRMATION OF MINUTES** *That the Minutes of the October committee meeting be confirmed.*
Moved Graeme, seconded Mark. Carried.
- 4.0 BUSINESS ARISING**
- 1. Bunk building project.** Dick reported that the second lot of bunks have been manufactured. They will be transported to Bogong on 17th & 18th December and assembled in the ground floor rooms. A clean up of the Scout Hall is planned for the 19th December.
 - 2. Shed insurance.** All our insurance covers have now been arranged through AMSA. In future we need to consider the number of members to be nominated for insurance. We need to be aware of the clauses in the policies that may limit our activities. An example is the 3.5 metre height limit. **Ian to follow up.**
 - 3. Shed Operating Rules.** Rules to be developed over coming months. Minimise the number of signs but OH & S must be addressed. **Ian to consolidate.**
 - 4. Christmas BBQ.** Mark outlined the proposed arrangements. Invitations to members and partners, similar menu to last year, ask for some contributions of salads, help for set up needed to start at 10-00 am, borrow trestles from the Hoppet or Lions, BYOG. Catering will be for an estimated 65 people.
 - 5. Grant Applications.** An application has been submitted to AMSA under two categories – for solar panels, and for some new tools. Another application has been made to the Alpine Shire for a share of the cost of a solar hot water installation. Thanks to John H, Paul and Campbell for compiling those.
 - 6. Strategic Plan.** A revision of the 5 year Strategic Plan has been completed by Ian and Paul. The plan estimates the future operating costs at \$6900/year, which compares with BUMS costs of \$6000/year.
Moved John D, seconded Graeme *that the Plan be approved.* Carried.
- 5.0 TREASURER'S REPORT**
- The reports had been sent to the Committee members. Moved Paul, seconded Mark *that the Treasurer's report be accepted.* Carried.
- A donation of \$70 was received from the Big "O" annual party. **Ian to send a letter to Barb Kiek.**

It was moved Graeme, seconded Paul that *Ian be authorised as a signatory at the Bendigo Bank.*
Carried

6. CORRESPONDENCE

- In**
1. Email from Bunnings with a quote for tools.
 2. Email from MBNC with a quote for first aid training.
 3. Email from AMSA regarding the 2015 conference in Newcastle.
 4. Email from MBNC requesting letter of support for their grant application to Alpine Shire.
 5. Email from Alpine Health inviting members to their AGM.
 6. AMSA Certificate of membership.
 7. Letter from Energy Safe Victoria approving location of power cables.
 8. Email from DHS approving early payment of grant money.
 9. Email from UKV Regional Arts inviting members to their AGM.
 10. Letter from John Hunt tendering his resignation from the position as Secretary and as a Committee member. **Ian to arrange letter of thanks.**

- Out**
1. Email to Alex Craig regarding the mosaics group request.
 2. Letter of thanks to Tony Gentile.
 3. Letter to Craig Thompson of Alpine Health explaining our decision on shed insurance.
 4. Letter to Carter Holt Harvey regarding the supply of ply sheets. No reply yet.
 5. Application to Ausnet for electricity connection. No reply yet.
 6. Email to DHS requesting early payment of the final instalment of the grant money.
 7. Grant application to Alpine Shire for supply of solar hot water installation for the shed.
 8. Grant applications to AMSA (1) to install solar panels on the shed roof and (2) to purchase a range of new power tools for the shed.
 9. Email to Mount Beauty Probus asking them to promote membership of the shed.
 10. Email to 22 shed members reminding them that their membership fees have not yet been paid.

7.0 RISK MANAGEMENT

- Incidents – Reported / otherwise —Nothing to report
- HRA's & JSA's have been prepared for onsite work.

8.0 GENERAL BUSINESS

8.01 *Footy raffle.* The Football Club is considering the suggestion of an alternative prize eg. a Bunnings voucher.

8.02 *Shed Construction.* Ian submitted his written report which was distributed prior to the meeting. A letter was sent to the Alpine Shire CEO requesting financial support for the additional works to meet the planning conditions. Ian & Dick met with the Planning Officer and the Building Inspector on 30th October to discuss alternatives for the front of the

building. We have been given the opportunity to resubmit plans for the façade door, or a porch in front of the shed. **Ian to draw up sketches for the Committee to consider.** Dick put the first coat of the floor sealing on. The second and third coats are to be done.

Dick, Paul and others?

There is a need to order the framing timber ASAP. **Campbell to arrange. Ian to give him quantities.**

The glass in the large northern window needs to be replaced. **Dick to arrange this and get a Certificate of Compliance from NE Hardware.**

John D reported that, after protracted negotiations with Telstra, the trenching and cable laying was scheduled for Wednesday 19th (now to be 26th). Help may be needed to dig a short length of trench up to the shed. **John to advise if needed.**

Connection of power to the shed will require an outage affecting the NHCC. We will try and schedule this while the NHCC is closed for the Christmas break.

8.03 *New website.* Paul reported that the new website is in operation. The Committee agreed that it is very impressive. Paul will explain the Blog option at the BBQ.

8.04 *Alpine Health.* Discussion on the future of our relationship with Alpine Health was held over to next meeting when Maureen is in attendance.

8.05 *Wood gathering.* Due to current heavy commitments it was decided to decline the fund raising opportunity offered by Bob Williams to clear fallen timber from his property.

8.06 *Committee Vacancy.* The Committee discussed the vacancy created by John H's resignation and agreed to fill it by invitation (as provided by the rules of incorporation). Paul will invite Brian Keeble to join the Committee again.

9.0 **NEXT MEETING — Monday December 8th**

10.0 **CLOSED** – 12:10 pm

SIGNED **President**

Date

DISTRIBUTION:

Dick Puttyfoot
Paul L'Huillier
Ian Howley
Maureen Ryland

Mark Hardidge
Andrew Robertson
Brian Keeble
Trevor Marshall

John Driver
Campbell Ford
Graeme Caulfield
Ruth Mulligan