

Mount Beauty and District Men's Shed Inc.

Committee Meeting held 9.30am –Monday July 13th 2015
Location – The Shed.

Minutes

Note that the Committee meeting commenced at about 10.30 am after the Committee had met with Heather Green (Director Sustainable Development, Alpine Shire). She deputised for the Chief Executive who was unable to attend because of illness. The discussion focused on the progress to date and the problems that we have with the conditions in the current planning permit. Heather will send us comments on the “front verandah” option before we submit an application to amend the permit.

- 1.0 **PRESENT:** Dick Puttyfoot (Chairman), Campbell Ford, Brian Keeble, John Driver, Mark Hardidge, Paul L'Huillier, Graeme Caulfield, Ian Howley
- 2.0 **APOLOGIES** , Maureen Ryland, Andrew Robertson
- 3.0 **CONFIRMATION OF MINUTES** *That the Minutes of the May Committee meeting be confirmed.*
Moved Mark, seconded Graeme. Carried.
- 4.0 **BUSINESS ARISING**

4.01. *Shed Windows.* **Ian** is yet to check on whether a Certificate is needed.

4.02. *Planning Permit Conditions.* To await further comment from the Shire.

4.03. *Grant for Defibrillator.* Advice has been received that the Bendigo Bank and Alpine Health will jointly fund the \$1690 purchase cost of a unit.

4.04. *Cheques sent for Power Connection.* Steve Dayment (AGL) has arranged with the NHCC to alter their supply on the morning of the 29th July. Will wait and see regarding the cheques.

4.05. *No Smoking Signs.* **Dick** advised that the Shire has appropriate signs.

4.06. *Safety Policy Revision.* **Ian** to do – now on Bring Up list.

4.07. *Footygate.* **Mark** reported that there are two games to go and earnings have been very good so far this season. He will seek more volunteers at the BBQ on Friday. Only have one Bunnings voucher left and awaiting a reply to a request sent by Paul.

4.08. *Rubbish Bins.* **Paul** reported that the smallest bin (from the Shire) of 80 L would cost \$216 per year. Other options would cost more. It was decided that we would continue to rely on members taking bags home and to install a recycle collection drum in the shed.

5.0 **TREASURER'S REPORT**

The report had been sent to the Committee members. Moved Paul, seconded Graeme *that the Treasurer's report be accepted.* Carried.

6. CORRESPONDENCE

In

22/5 From Shire notifying us that Dave Barry will be attending our July CoM meeting. (See note on Heather Green's visit above).

5/6/ AMSA notification re Defibrillator pricing \$1,690.00

22/6 Thank you card from Robyn Quick

26/6 Offer of two recliner chairs from Ange Keogh. Don't want – **Dick** to advise Ange.

29/6 Request from Shire to be part of the Foreshore Playground working group.

1/7 Email from Campbell indicating he is prepared to be on FP working group as our representative. **Ian** to advise group of our nomination.

2/7 Thank you letter from Music Festival and a donation of \$100.00

Out

21/5 Email to Shire inviting CEO Dave Barry to attend our July CoM meeting.

25/5 Email to Pat Ryder (Medical Centre) indicating that we would be in a position to assist later in the year when Shed is operational.

June Condolence card sent by Campbell Ford on Ron Quick's death.

26/6 Email to Bunnings requesting a \$100 Voucher for July.

27/6 Graham Boote invoice sent to Shire to claim our \$3,000 Solar Hot Water Unit Grant.

2/7 Thank you email to Music Festival Committee for \$100 donation.

Moved Ian, seconded Mark that *the correspondence be received*. Carried.

7.0 RISK MANAGEMENT

- Incidents – Reported / otherwise —Nothing to report
- HRA's & JSA's have been prepared for onsite work.

8.0 GENERAL BUSINESS

8.01. *Shed Construction*. A brief verbal report on progress given. Thanks to Paul and the team lots of finishing work had been completed in the kitchen and toilets over the last two months. The standard of finish is excellent.

The water was connected by Graham Boote but completion of the plumbing will be done after the power is connected.

Steve Dayment has made arrangements to changeover the power supply to the Neighbourhood Centre on the 29th July. This will cause about a three hour interruption to supply. Hopefully connection to the shed will be one to two weeks after the 29th.

Expenditure to date (excl the solar HWS) is \$84829.

Dick and **Campbell** are to sort out the purchase of a Jaycar security system – a cost will be obtained and emailed to members for approval. It is expected to be around \$300.

Campbell will get a quote for the supply of keyed alike window locks.

It was agreed that dead locks should be fitted to the three personal doors.

May also need some more secure locks on the two roller doors.

A decision on the need for screens on the windows was deferred until a later date.

Dick has contacted BUMS to find out more about their source of bricks – awaiting a reply.

Now not sure about the availability/suitability of the aircons at Ron Anderson's place. It was agreed that we calculate the size of a reverse cycle aircon for the kitchen and apply for grants for purchase and installation.

We need 60+ square metres of pavers – members to be alert to any opportunity for low cost, or free, pavers (preferably clay brick, not concrete).

8.02. *Survey of Members.* **Paul** has summarised the results of the survey – to be discussed in more detail at a later meeting.

8.03. *BBQ this month.* **Mark** has arrangements in hand. He requested that helpers arrive by 11-00 am. **Paul** will contact Danny Shearer to see if his video/DVD on Scottish Dams is available. (Its not ready yet)

8.04. *Future meetings.* It was agreed that future Committee meetings should be held at the Shed. **Ian** to advise Maureen of the change. However, monthly BBQ's will continue to be held at the Senior Citizens Rooms. Planning for an official opening of the Shed to be on the agenda for the August meeting.

8.05. *Grant Applications.* A number of grant funding opportunities are available in the near future. Paul requested information for a number of possible applications. Items include airconditioning, landscaping, dust extraction facilities and members shirts/jackets etc with the logo.

8.06. *Special Dinner.* It was suggested that a special subsidised dinner be held for the main helpers at the Shed. It was agreed in principle that it was a good idea but the detail will be sorted out later and the dinner date deferred until the new year.

8.07. *Cluster Meeting.* The next Cluster meeting will be held in Benalla on the 23rd July. **Ian** (or **Dick**) may be able to attend. **Ian** to RSVP.

8.08. *Men's Cancer Forum.* Trish Dixon (NHCC Manager) advised that a cancer forum (not sure of the format yet) is proposed for the 24 October, with the Shed as a possible venue – to be on the August agenda.

8.09. *Bereavement Policy.* The recent passing of a number of Shed members has highlighted the need to have a bereavement policy. Brian had prepared and circulated a draft policy prior to the meeting. It was agreed that a policy was needed and the detail to be finalised at the August meeting.

8.10. *Bring Up List.* A number of items were added.

8.11. *Other Matters.* Other items discussed were;

- hold a BBQ on election days. What approvals are needed?
- AMSA Conference to be in Newcastle – no takers.
- Payment for use of NHCC power – **Dick** to discuss with Trish.
- Discuss membership and elections at the next meeting.

9.0 **NEXT MEETING** — Monday August 17th

10.0 **CLOSED** – 12:50 pm