MINUTES

Committee Meeting — 9.30 am Monday 15th May 2017 at the Shed

- **1.0 PRESENT**: Dick Puttyfoot (Chair), Mark Hardidge, Len Sims, Reg Hollonds, Paul L'Huillier, Ian Howley, Irvin Beeston, Rod Hyde, Maureen Ryland (part).
- 2.0 APOLOGIES: Campbell Ford, John Driver
- **3.0** <u>CONFIRMATION OF MINUTES</u> That the minutes of Committee Meeting held on 10th April 2017 (emailed previously) be accepted.

Moved: Paul LH Seconded: Len S Carried

4.0 BUSINESS ARISING

- 4.01. **Dust & Fume extraction/exhaust system** —Irvin B reported that this project had slowed because of the focus on the bunk project. However, the shed frame has been welded but doors and cleats for timber pieces are to be added. Large pavers have been purchased for a temporary base. Paint for the external cladding has been purchased.
- 4.02. **Rotary Easter Garage** Ian H reported that it was a very successful day with over \$1600 being raised. We would like to participate in future Easter sales (if they continue). Storage of items needs scrutiny to ensure only saleable items are kept and we should decline offers of rubbish.
- 4.03. Half Marathon There will be enough volunteers for two stations, on the 20th May. Committee members Dick P, John D, Mark H, and Rod H will be available, as will Ray Connelly and Ian Erbacher . We will ask for a couple more at Friday's BBQ.
- 4.04. **AGL Morning Tea** This will be at 10-30 am on 17th May. AGL have been advised that about 20 Shed members will attend and they will have three attendees.

4.05. **Safety Audit** – Paul LH has been chasing this up. One issue is the need to test and tag electrical equipment..

4.06. Invitation to Farmers – No further action on this in the last month.

4.07. Extra External Tap – Rod H will install the tap. This and the existing external tap to have removable handles for security.

4.08. **Footygate** – Good result again. Another voucher was donated by Bunnings, and two purchased – have four in total available.

5.0 TREASURER'S REPORT

The report was emailed to Committee members previously and it was moved that it be accepted.

Moved: Paul LH Seconded: Mark H Carried

The healthy state of finances at present was noted.

6.0 CORRESPONDENCE.

IN'

- 6.01. Bunnings.- Advice of Commercial Powerpass Card, and distribution of cards.
- 6.02. **Alpine Shire** Shire Community Grant Program for 2017/18. Paul LH has submitted a grant application for the dust extraction unit.
- 6.03. **Senator Jane Hume** Advising of success in Australian Government Volunteer Grants 2016.
- 6.04. Myrtleford Men's Shed Advice of Cluster date, later postponed.

6.05. **KVHS** – Request for assistance with constructing a Cattlemen's Display. Noel McDougall is looking after this and may ask for Shed assistance later.

6.06. Lake View Children's Centre – Invite to Official Opening. Ray Connelly & Ian H attended.

6.07. **Mt Beauty Cubs & Scouts** – Request to run a program in the Shed. This requires a number of issues to be considered eg. insurance, authorised supervisors and availability of Shed members. Ian H to advise Kim Frantzke that we are limited by unavailability of members over the next 2 - 3 months, but suggest she call Dick P to discuss future options.

6.08. AMSA – Annual Survey – completed by Ian H.

- 6.09. **AMSA** Invite to 2017 Conference on 29/9 to 1/10, on Gold Coast.
- 6.10. Australian Business Register Request to update ABN details. Completed.
- 6.11. VMSA Special Newsletter VMSA has ceased membership of the AMSA. Our Shed will need to make decisions about AMSA membership and insurance, next February.

OUT

6.12. Half Marathon Committee - Email to confirm our involvement in the drink stations.

6.13. Alpine Health – Email to Maureen Ryland confirming our ongoing association to organise health promotion events.

- 6.14. RSL Email to advise that Len Sims will lay a wreath on behalf of Men's Shed
- 6.15. Art Group Committee Declining their invitation to the opening of the annual Show.
- 6.16. Albury Shed Health Day Declining their invitation to their Health Event.
- 6.17. Go Local Go Fresh Day Declining their invitation to their event on 29th April.
- 6.18. Mt Beauty Rotary Club Email to request a larger or double site at their Easter Sale.
- 6.19. Thurgoona Men's Shed Email to decline their invitation to this year's Expo.
- 6.20. **AGL** Accepting their invitation to a joint morning tea on 17th May.
- 6.21. Alpine Shire Grant Application for Dust Extraction facility.

Motion that the correspondence be received.

Moved: Ian H Seconded: Dick P Carried

7.0 RISK MANAGEMENT

- Incidents Report John Driver: 1st Aid Officer. No incidents reported. There was agreement that
 near misses need to be recorded for immediate action and/or consideration at the following
 Committee meeting (or safety sub-committee meeting).
- Workshop Panel (DP, WM, LS and JD) Anything to report nil.

8.0 GENERAL BUSINESS

8.01. Bunk Project – It has been a fantastic effort by the team and all the components have been made and coated. It was agreed that we test fabricate a bunk tomorrow to ensure everything fits and to demonstrate how it is done. Some bunks to be temporarily stored. A delivery to 15 Mile Creek Camp (near Benalla) is to be arranged. Irvin B has documented the project progress with drawings and photos. This and a CD are to be filed in the Shed.

Due to the cost of timber it was decided that we would not build any bunks to sell separately.

- 8.02. Project Reports (1) Deer Guards RP One is completed and ready to install. Another is yet to be done. An existing installation requires modification, Dick P to follow up on details., (2) Side Fence RH No progress recently. Rod H has offered to work on the fence. Need to acquire some concrete materials to install the first post assembly.
- 8.03. *Future Shed Extensions* Ian H has contacted Bruce Howie and given him outlines about possible shed extensions. He is to follow up with Bruce on likely Shire requirements.
- 8.04. *Health Promotion Activities* There were a number of suggestions for possible activities, including talks at the BBQ's on palliative care, power of attorney etc, exercise physiologist, diet and diabetes. There could be another pedometer challenge (need an organiser). Maureen will send us a list for further consideration. Dick P will further canvass the interest in Tai Chi sessions. We will aim to start these programs after August.
- 8.05. *Electrical Certificates* Dick P will follow up.
- 8.06. Committee Members' Absence At least 5 will be away for the June meeting. John D will handle the finances and Mark H will act as Shed Projects Coordinator, during Paul LH's absence.

The June Committee meeting and BBQ will both be cancelled.

- 8.07. **Shed BBQ** Mark H agreed to look at the spare parts on hand to undertake major maintenance on the BBQ. Longer term we need to consider the purchase of a new sturdy unit.
- 8.08. **Shed Supervisor's Diary** The diary is not being filled in on a regular basis. It was moved Paul LH, seconded Irvin B that the requirement to fill in the diary be discontinued. Carried.

10.0 NEXT COMMITTEE MEETING — Monday 17th July 2017.

Next BBQ on 21st July, 2017. Some other dates to note; Footygates 27/5 (Mt B), 3/6 (D), 24/6 (D), 1/7 (D), 22/7 (D) & 29/7 (D) Open Day in Seniors Week 14/10.

11.0 <u>CLOSE</u>:.

Meeting closed 11.57 am.