

MINUTES

Committee Meeting — 9.30 am
Monday **12th August 2019** at the Shed

- 1.0 PRESENT:** Dick P, Paul L'H, Mark H, John D, Len S — a quorum.
- 2.0 APOLOGIES:** Campbell F, Irvin B, Reg H.
- 3.0 CONFIRMATION OF MINUTES —** *Comm Meeting 13th May 2019 (attached).*
Moved: **MH** **Seconded:** **JD** **Carried** ✓
- 4.0 CONFLICT OF INTEREST**
- 5.0 MEMBERSHIP** - Jeremy Reichl (2019/20)— Approved.
- 6.0 BUSINESS ARISING**

- 6.01. **BBQ Presentations** – Ideas for future months. For **August** — Helen L'Huillier will talk on the L'H's three weeks (March/April '19) volunteering work done at Dunlop Station on the Darling River near Louth NSW. For **October** — Mark will approach Craig Vine to follow up on his previous talk on the road laws.
- 6.02. **Footygate** – Report on matches to date. In 2019 we have taken \$5,600.00 for 8 games. New marquee is appreciated. A thank you letter to Bunnings to be sent – already done.
- 6.03. **Shed Ventilation** – Grant application submitted. FRRR Application pending.
- 6.04. **Volunteer Grant Purchases** – Marquee delivered and in use. Funds for a second-hand *Compactus* (\$2,300) for Shed extension still to be spent.
- 6.05. **NBN Connection** – Telstra will contact us in October with a deal.
- 6.06. **West Peak Raffle 26th August** – Last effort \$520.00. Conducted three this year. Very successful without much outlay of labour or effort.
- 6.07. **Tools from Ron White** – Main garage plus garden shed clean complete.
- 6.08. **Purchase of Steel Cabinets** – These have been delivered from John Sauervein (Dederang). We did a bit of a contra deal with him.
- 6.09. **Surplus AGL Tools.** – Spot Welder and Metal Bender. We have not heard back. The contact is Russell ? **Action: Paul L'H**

7.0 TREASURER'S REPORT

Will be emailed from to Committee members, before the meeting.

Moved: **Seconded:** **Carried**

- **August Report:** LS/DP

8.0 CORRESPONDENCE.

Correspondence IN & Correspondence OUT — May-August 2019

Business Arising:

- **KV House** attendance at BBQ is to be FOC for patient and helper.
- **AMSA National Conference:** Extra \$200.00 for Dick's expenses. Moved/Seconded: JD/LS Departs. *Dick leaves Mt Beauty on Sat. 31st August.*
- **Shire Seniors Festival** (October) — It was agreed that we would have an Open Day on a normal workday as an open day **i.e. Tuesday 15th October**. Nothing special just a normal working day. Shire to be contacted. **Action: Paul L'H..**
- **Shire Grants: Christmas lighting.** Offer by the Shire noticed in the last Shire Meeting information. Further discussion was about the \$500 owing from the Chamber re last year's Xmas street decorations. *It was decided that unless we receive the funds members will not climb the scaffolding anymore.* Moved: MH/DP

Correspondence: Moved/Seconded — LS/MH

9.0 RISK MANAGEMENT

- **Incidents Report** — John Driver: 1st Aid Officer.
- **Workshop Panel (RP, IB, RH, WM, LS and JD)** Anything to report
 - i. *John Driver* initiated discussion on the non-use of Ear Production & Protective Glasses in the Shed.
 - ii. It is the responsibility of the member to use the protection and for each of us to monitor its use. Some committee members felt that ear protection was not necessary if you cannot hear certain sound levels.
 - iii. **Beechworth OH&S Safety Workshop issues.** Dick has a list of things that we need to follow up with that relate to our Shed. Briefly discussed. This will be done soon. List has been placed on the large whiteboard in the Workshop: **Action: H&S Committee**
 - iv. Dick and John are qualified 1st Aid Officers.

10.0 GENERAL BUSINESS

- 10.01. **Project Reports** (1) Parks Signs – Dick is beavering away on these and is making real progress. We have already been paid \$1,500.00 for the job, (2) Deer Guards – More to be done in the spring, (3) Eagle Chair – Barry will erect this week, (4) 2m Garden Box – started by Warwick & Ian E, (5) Tawonga Store Seat (Shane has this 75% completed), (6) Kerry Lucas table & two chairs (Len has started on these), (7) Bike Rack for Hospital Opp Shop – Barry is working on this.
- 10.02. **Shed Extensions** – Ian's Progress Report was tabled and accepted. *Committee moved a vote of thanks to Ian for all his work to date in getting the Shed extension project to the stage that it's at.* **Moved: PLH/DP**
- 10.03. **Strategic Plan** – Tabled and accepted. **Moved: JD/DP**
- 10.04. **Grants** – Application for funds for Shed Extension. This has been sent to the *Vic Department of Health & Human Services*. We are anticipating a positive outcome in late October.
- 10.05. **Grievance Policy** – Brian Keeble had emailed Draft #3 and it was passed onto committee. It was briefly discussed then accepted. *Committee moved a vote of thanks to Brian for all his work to date for the work done on Shed Policies. He has done 9 so far.* **Moved: LS/MH**
- 10.06. **Travel Costs (Jindera) Reimbursement):** *Moved that \$50.00 be reimbursed to Mal and Paul for travel expenses to Jindera and return.* **MH/LS**
- 10.07. **Annual Meeting Friday 20th September** – *The following members indicated they would stand again for the 2019/20 Committee – Dick P (president), Mark H (vice president), Len S, John D, Paul L'H.. (treasurer), Reg, Irvin. Ian has indicated that he will not stand for any position this time and will devote his energies in overseeing the Shed extension. Paul will approach Mike Parkinson re secretaries position. Mark will approach Barry Hinson for a committee position.*
- 10.08. **Construction of works for the NHC** – The NHC letter & cost estimates prepared by Ian H were tabled. It was proposed that we share the material costs 50/50 with the NHC. A good deal considering the labour component we are providing. A formal meeting with the Shed and NHCentre needs to be scheduled to finalise. **Action: Dick & Ian**
- 10.09. **Purchase of a second Trailer** – It was proposed by Mark that a specialised Footy Trailer (6x4) with a tradies canopy would be useful. Gear could be left in it for the season. Would make storage and transport more user friendly. There has been an offer from Mike Smith for a canopy is \$300.00. We offer \$150.00. Price negotiable. **Action: Paul L'H to follow up with Mike Smith. John D would investigate second-hand trailers in Albury on Tuesday.**
- 10.10. **Bring Up List** – List was tabled and some items discussed. The Shed will organise a special clean-the-Shed working bee in the Spring like we had a couple of years ago. Date to be determined. **Action: Paul L'H...**

10.11. **Review of Membership** – Our main objective here has to be to get the members that we have involved. We have too many silent members. Maybe the Shed extension will attract members to offer their time to help like previously and with the large Bunk Project.

Other:

- **Policy Review needed:** PL'H to check which ones and distribute for next meeting. **Action: Paul L'H**
- **Presidents Dinner** for committee & partners. Setters backroom suggested. Date: Thursday 10th Oct. **Action: Mark Hardidge**
- **Purchase Xmas decorations:** \$500 donation from CBA to purchase. **Action: Paul L'H & Campbell F**
- **Notes on Beechworth Men's Shed OH&S items for discussion.**
- **John Drive special morning tea: Wed 21st August**

11.0 NEXT COMMITTEE MEETING — 16th September 2019.
Annual Meeting – 20 September 2019

12.0 CLOSE: 12:15 pm