

Mount Beauty and District Men's Shed Inc.

Meeting held 9.30am –Monday 14th July 2014.

Location – Alpine Health Small Board Room.

Minutes

1.0 PRESENT: Dick Puttyfoot (Chair), John Driver, Graeme Caulfield, Paul L'Huillier, Ian Howley, Campbell Ford, Maureen Ryland, Mark Hardidge, Andrew Robertson

2.0 APOLOGIES

John Hunt,

3.0 CONFIRMATION OF MINUTES

Moved Dick, seconded Graeme, that *Minutes of the June Ordinary Committee meeting be confirmed.* Carried

4.0 BUSINESS ARISING

1. First Aid training courses – Maureen suggested that we write a letter to Alpine Health requesting financial assistance for First Aid training for members. **Ian** to do.
2. Building of the bunks – The Scout Hall has been booked for mid- August for construction of the bunks. Ian Docking will be the overseer on the project. It was agreed that a thickener would be purchased.
3. Presentation to UKV Lions – Dick's presentation went well.
4. PL & Volunteers insurance – Awaiting confirmation that cover under Alpine Health is adequate. **Trevor Marshall** to do. A copy of the Certificate of Currency is required. **Maureen** will arrange
5. Shed Insurance – **Andrew** is following up.
6. Materials wanted list – **Ian** to keep the list up to date
7. Traffic Control training – Andrew reported that Wodonga TAFE runs courses at a cost between \$55 and \$280. **Dick** will ask at BBQ for volunteers to do the course at cost to the Men's Shed.
8. NHCC meeting – John D reported on a meeting where NHCC sought feedback on community needs for its services.

5.0 TREASURER'S REPORT

As circulated. Bank \$70,460.17 at 30/06/2014. Moved Paul, Seconded Graeme, *That the Treasurers report for 2013/14 be accepted for presentation to the Annual Meeting.* Carried

6.0 CORRESPONDENCE

- In**
1. Department of Justice re annual return – passed to Paul for preparation of the return.
 2. Alpine Health re hire of meeting room – Maureen has sorted it and past arrangements will continue.
 3. Material re Royal Commission on Sexual Abuse – Will distribute at the BBQ.
 4. Relay for Life request – no action.
 5. Manspace magazine.
 6. Consumer Affairs information for not-for-profits – not relevant to us.
 7. Men's Shed's survey – completed.
 8. Invitation to "Heroes" play – announce at BBQ.

9. Invitation to cater at Dederang event in February 2015 – decline. **Ian** to do.
10. Healthy Alpine Communities Training – no action.

- Out**
1. Thankyou letter to Jack Cottrell.
 2. Letter to Mt Beauty Primary School re garden.

Moved Ian, Seconded Dick *that correspondence be received*. Carried.

7.0 RISK MANAGEMENT

- Incidents – Reported / otherwise —Nothing to report
- HRA's & JSA's have been prepared for onsite work.

8.0 GENERAL BUSINESS

- 8.01. *Shed construction progress* - Report was discussed. May need to strengthen the slab by increasing thickness to 125 mm with F92 mesh, or by adding transverse and lateral beams. **Ian** to discuss with Building Inspector and contractor and report back to Committee.
- 8.02. *Phone service to shed*. **John D** to document info on landline option. Will decide on this later.
- 8.03. *Materials needed/sought for donation* – may need to pursue this more actively.
- 8.04. *Alpine Health insurance certificate of currency* - as above.
- 8.05. *Alpine Health nutrition program* – Emma Ghys could not be contacted, no further action.
- 8.06. *Young helper for bunk project* – any volunteer should be a member of the shed. Campbell offered to sponsor a young volunteer.
- 8.07. *Future Committee meeting venue* – as per above.
- 8.08. *Membership fees for 2014/15* – It was moved Dick, seconded Paul *that the membership fee of \$25 per annum be recommended to the Annual Meeting*. Carried.
- 8.09. *Attendance at the “Heroes” play in Wodonga* – as above.
- 8.10. *Purchase of defibrillator* . **Ian** is to discuss grant opportunities for this and other items, with the Bendigo Bank.
- 8.11. *Backup of files* – an external hard drive is to be purchased and set up by **Ian/Paul**.
- 8.12. *Committee members availability over next few months* – Paul & Ian will be absent from late August until the end of September.
- 8.13 *Men’s Shed website* – there is a need to set up access for updating the website during absences by John H. **Paul and John** to arrange.
- 8.14 *Attendance book* – **Dick** will arrange for a book to be kept onsite (in the old store shed) for members to record their volunteer hours.

8.15 *AGM* – a meeting notice to be sent out at least two weeks before the 19th September AGM. **Paul** will prepare a brief newsletter to be sent out concurrently.

9.0 **NEXT MEETING** — Monday 11th August 2014

10.0 **CLOSED** – 11:52 am

SIGNED

President Date

DISTRIBUTION:

Dick Puttyfoot
Paul L’Huillier
Ian Howley
Maureen Ryland

Mark Hardidge
Andrew Robertson
John Hunt
Trevor Marshall

John Driver
Campbell Ford
Graeme Caulfield
Ruth Mulligan