

Mount Beauty and District Men's Shed Inc.

Meeting held 9.30am –Monday 11th August 2014.

Location – Alpine Health Small Board Room.

Minutes

1.0 PRESENT: Dick Puttyfoot (Chair), John Driver, Graeme Caulfield, Paul L'Huillier, Ian Howley, Campbell Ford, Maureen Ryland, Mark Hardidge, John Hunt, Emma Ghys

2.0 APOLOGIES

Andrew Robertson,

3.0 CONFIRMATION OF MINUTES

Moved John D, seconded Mark, that *Minutes of the July Ordinary Committee meeting be confirmed.*
Carried.

4.0 BUSINESS ARISING

1. *Public liability and volunteer insurance-* Maureen said that Alpine Healths insurers (VMIA) had confirmed that we are covered by their policy. VMIA also said they were seeking clarification and confirmation of cover from the Department of Health.
2. *Shed Insurance* - Held over.
3. *Traffic control training* – Dick advised this will not proceed.
4. *Phone Service plan* – John D advised that Telstra will install a phone line to the shed at a cost of \$298.00. Moved Dick, seconded Paul, *That John D arrange for installation.*
5. *Purchase of a defibrillator-* Ian advised that Bendigo bank will consider funding applications outside their normal rounds. We will follow up closer to completion of shed construction.
6. *Website maintenance-* Decision taken to change website to a Content Management System to allow editing access to more committee members.
Moved Paul Seconded Campbell.

5.0 TREASURER'S REPORT

As circulated. Bank \$66,630.60. Moved Paul, Seconded Campbell, *That the Treasurers report be accepted.* Carried

6.0 CORRESPONDENCE

- In**
1. Acquittal form for expenditure of Shire grant.
 2. Email from Shire re slab design.
 3. Certificate of Currency for PL & volunteers insurance
 4. VMSA newsletter.
 5. Invite to Mental Health First Aid Training at Myrtleford.
 6. Beyond Blue/AMSA re free computers & Internet connection.

- Out**
1. Email to Alpine Shire re. slab design.
 2. Letter to Alpine Health re First Aid courses.

Moved John D, Seconded Dick *that correspondence be received*. Carried.

7.0 RISK MANAGEMENT

- Incidents – Reported / otherwise —Nothing to report
- HRA's & JSA's have been prepared for onsite work.

8.0 GENERAL BUSINESS

8.01. *Shed construction progress* – Ian presented a written report on the progress of shed construction which has been attached to these minutes.

8.02. *Committee structure* – Ian also raised this subject to try to encourage committee members to become more involved in the organisation of shed activities. To this end, Mark agreed to relieve Dick of catering duties for monthly BBQs.

8.03. Paul to produce a newsletter for distribution before the AGM.

8.04 *Bunk Bed Project* – Ian Docking together with Lindsay Ikin will produce a prototype for approval by BOEC. When this happens, an agreement will be signed for the project to go ahead.

8.05. *First Aid training*- Dick advised this will not go ahead.

8.06. *Review of footy gate earnings* – Profit from the wood raffle showed a slight increase on last year. A major concern is the disparity between takings at Mount Beauty and those at Dederang. A meeting with the football will be sought to discuss our concerns at the end of the season.

8.07. *Entertainment for BBQs* – Paul to arrange .

8.08. *Alpine Health nutrition programme* – Emma Ghys described Alpine Healths nutrition programme. This service is aimed at all age groups and is trying to promote a culture of healthy eating. Training courses to help people understand and promote healthy eating will be held in Mount Beauty in August and September.

8.09. *Banking procedure* – To ensure electronic banking is available at all times it was decided to add Dick as the third signatory to our Bendigo e-banking account. Moved John H seconded Paul.

9.0 NEXT MEETING — Monday 15th September 2014

10.0 CLOSED – 11:52 am

SIGNED

President Date

DISTRIBUTION:

Dick Puttyfoot
Paul L'Huillier
Ian Howley
Maureen Ryland

Mark Hardidge
Andrew Robertson
John Hunt
Trevor Marshall

John Driver
Campbell Ford
Graeme Caulfield
Ruth Mulligan