

MINUTES

Committee Meeting — 9.30 am Monday 11th February 2019 at the Shed

1.0 PRESENT: Dick Puttyfoot, Irvin Beeston(pt), Paul L'Huillier, Ian Howley, Reg Hollonds (pt), Brian Keeble. *(Note that for part of the meeting we did not have a quorum and no formal decisions were made during that time)*

2.0 APOLOGIES: Campbell Ford, Len Sims, John Driver, Mark Hardidge

3.0 CONFIRMATION OF MINUTES — That the minutes of Committee Meeting held on the 10th December 2018, be accepted.

Moved: Dick P Seconded: Reg H Carried

4.0 CONFLICT OF INTEREST – Ian H noted his involvement as a member of the Tennis Club and Kiewa Valley History Society, for dealing with later agenda items.

5.0 MEMBERSHIP – It was moved Paul L'H and seconded Irvin B *that Ian Boyd and the Fishing Club be accepted as members of the Shed. Carried.*

6.0 BUSINESS ARISING

6.01. **BBQ Presentations** – A guest speaker has been arranged for March and Paul L'H will arrange for a video on the Hydro Scheme construction to be shown this month.

6.02. **Blairs Hut Trip** – Trip to be scheduled later, probably in late autumn. A visit to the Motor Museum is also planned for 2019.

6.03. **Christmas Function** – Another very successful function although numbers were down because of clashes with other events. We will consider an earlier date for the 2019 function.

6.04. **Christmas Decorations** – Decorations were taken down in late January. We will use our large ladder for future erection of the scaffolding. Some replacement items are needed as some decorations are getting past it. Paul L'H to pursue funding for this from the Chamber of Commerce or via a Shire grant.

6.05. **Raffle at West Peaks** – A second successful raffle night was held recently and there are likely to be ongoing opportunities for more nights.

6.06. **Shed Sign at Town Entrance** –The Alpine Shire was contacted regarding approval but the response was not positive. We will not pursue this matter.

6.07. **Future Easter Markets** – Dick P has spoken to the Neighbourhood Centre and their response was that a combined Easter market could be held every second year when the Hospital Fete is not held. As we don't currently have a lot of sale items in storage we will not have any type of garage sale this Easter.

6.08. **Women in the Shed Course** – The weather has impacted on the course and there are still three nights to go to finalise the current course.

6.09. **Bench for Netball Court** – The offer is being considered by the Football/Netball Club.

6.10. **Tennis Court Maintenance** – The Tennis Club has written to the Shed asking us if we want to carry out regular and periodic maintenance at the courts. It was agreed that we will offer to mow the grass inside the fence and on the nature strip, for a fee to be agreed. **Ian H** to advise the Tennis Club.

7.0 TREASURER'S REPORT

The Financial Statement was previously emailed to Committee members. It was moved by Paul L'H, seconded Reg H *"that the Financial Statement be accepted"*. Carried.

8.0 CORRESPONDENCE.

In:

- **AMSA.** Newsletters.
- **VMSA.** Newsletter.
- **UKVCA.** Advice of Community Energy Forum.
- **Alpine Health.** Twelve Men's Health Condition Flyer. (24/1)
- **DHHS.** Review of Victorian Child Safety Standards.
- **Steve Billman.** Re raffle at West Peaks.
- **Football/Netball Club.** Invite to continue with Footygate in 2019.
- **Microsoft.** Donation of software.
- **Mountain Creek Motel.** Request to make a blackboard and easel (0427769080). *Paul L'H has this in hand.*
- **Mt Beauty Tennis Club.** Request for maintenance of courts
- **Alpine Shire.** Advice regarding town entrance sign.
- **DHHS.** Will keep us advised of any grant opportunities.
- **UKVCA.** Information on proposed fuel reduction burning.
- **KVHS.** Seeking help to manufacture signs etc for the museum. *We are unable to make the sign due to limitations of our router. We also have a lot of sign work to do. The Shed can make the Q & A board. Ian H to advise the KVHS Committee.*
- **Karen Wykes.** Asking the Shed for assistance with home maintenance. *The Shed suggests that local handypersons should undertake this work. Ian H to advise Karen and list a couple of locals. It was also agreed that Shed members should be phasing out jobs that require heavy lifting and large house clean out requests.*

Out:

- **Bruce Addinsall.** Thankyou for use of storage shed.
- **DHHS.** Request information on grant opportunities.
- **AMSA.** Details for insurance quote.
- **Alpine Shire.** Enquiry regarding car boot sale.
- **NE Hardware.** Thankyou for loan of scaffolding.
- **Football/Netball Club.** Offer of Tennis Club bench.

- **Alpine Shire.** Requesting information regarding sign at town entrance.
- **Sassy Road Shop.** Thankyou for another donation (\$108)

It was moved Ian H, seconded Dick P *“that correspondence be received”*. Carried

9.0 RISK MANAGEMENT

- Incidents Report — John Driver: 1st Aid Officer – No Report.
- Workshop Panel (DP, WM, LS and JD) – Nothing to report.

10.0 GENERAL BUSINESS

10.01. **Project Reports.** (1) **Park’s Signs-** Progress is being made but there are challenges with the software. (2) **Deer Guards** – Manufacturing has commenced. Reg H. (3) **Eagle Chair** – Options for its location were discussed. (4) **Sutton Decking** – Front has been painted, rear deck to follow when weather improves.

10.02. **Future Shed Extensions** – Foundation work scheduled to start in February 2019.

10.03. **Grants** – Nothing further to report.

10.04. **Insurance Renewal** – It was moved Dick P and seconded by Irvin B *that we renew our insurances through the AMSA arrangement*. Carried. It is important that members, particularly Committee members, are aware of the conditions of our insurance policies. The FAQ’s list that was sent out to Committee members last week gives a very good description of the policies that we hold.

10.05. **Strategic Plan** – Discussion on revision to be held over until the next meeting. The Committee will review the SWOT analysis and then **Ian H** will draft up a revised plan to be considered by the Committee.

10.06. **Renewal of MoU for Storage Shed** – It was moved by Paul L’H and seconded by Irvin B *that the Ian H write to the Shire seeking an extension of 6 years on the MoU*. Carried.

10.07. **Working with Children** – No action at this stage.

10.08. **Privacy Policy** – A draft, prepared by Brian K, was discussed. It was agreed that, after some minor changes, the policy will be presented to the next meeting for final approval. The next policy to be considered will be “Working with people with disabilities”

10.09. **Bring Up List** – The list was revised.

10.10. **Review of Membership** – It was noted that the number of paid up members is about 15 below last year.

10.11. **Footygate** – It was agreed that we continue with footygate for 2019. **Dick P** will advise the Football/Netball Club and clarify the arrangements for supplying the trailer load of wood.

10.12. **MoU with the Neighbourhood Centre** – It was agreed that the MoU be renewed subject to agreement that rubbish removal be deleted from the list of activities carried out by the Shed. **Paul L'H** to negotiate.

11.0 NEXT COMMITTEE MEETING — Monday 4th March 2019.

12.0 CLOSE:.

Meeting closed 12-30 pm.

Ian Howley

Secretary.