

# MINUTES

Committee Meeting — 9.30 am Monday 13<sup>th</sup> August 2018 at the Shed

**1.0 PRESENT:** Dick Puttyfoot, John Driver, Paul L'Huillier, Ian Howley, Rod Hyde, Mark Hardidge & Brian Keeble

**2.0 APOLOGIES:** Reg Hollonds, Campbell Ford, Len Sims, Irvin Beeston,

**3.0 CONFIRMATION OF MINUTES** — That the minutes of Committee Meeting held on the 14<sup>th</sup> May 2018, and the notes from a meeting of the 16<sup>th</sup> July, be accepted.

Moved: Dick P            Seconded: Paul L'H            Carried

**4.0 CONFLICT OF INTEREST** - Nil

**5.0 MEMBERSHIP** – No new membership applications received.

## **6.0 BUSINESS ARISING**

6.01. **Future Activities at BBQ's** – Rod H will contact a possible speaker for Friday's BBQ. Ian H to ask Maureen R about a speaker to talk about living with arthritis.

6.02. **Electrical Certificates-** Dick P will contact Ian Gardner to see if he can undertake this work for us.

6.03. **Shed Uniforms** – The Committee agreed that we should aim for two options – a sew on Shed badge and a shirt with an embroidered badge. Dick P will try and have samples for Friday's BBQ to show members.

6.04. **Marking of Tools & Equipment** – Mark H to organize and hopefully find an assistant to do the marking.

6.05. **Footygate** – Dick P reported that we have had another very good year and this continues as our main fundraising source. Continuation of this activity into the future will depend on getting enough volunteers and on the ongoing survival of the Football/Netball Club. We need to give some thought to alternative fundraising options in the case that footygate ends.

6.06. **Eagle Chair** –The FCRMB has offered us a chair which we can collect after the snow melts. It will require the trailer and some lifters. There were some suggestions on where to display the chair at the Shed.

6.07. **Visit by Scouts** – Dick P reported that it was a successful visit. Our policy on "Child Safety Standards" will determine if this type of visit can continue.

6.08. **Metal Cutting Saw** – The blade on this new saw is now ineffective. Is there an alternative type (not tungsten tipped) that would last longer?

6.09. **Trip to Henty Field Days** – **Mark H** will investigate costs, and interest of members will be canvassed at the BBQ on Friday. A suggested date is Wednesday the 19<sup>th</sup> September.

## 7.0 TREASURER'S REPORT

The 2017/18 Annual Financial Statement was previously emailed to Committee members. It was moved by Paul L'H, seconded Dick P *"that the Annual Financial Report for 2017/18 be approved"*. Carried. The financial report for July/August was also so accepted.

It was moved by John D and seconded by Mark H *"that the annual fees for members remain the same as last year"*. Carried.

## 8.0 CORRESPONDENCE.

### In:

- **AMSA.** Newsletters & info on Men's Shed Calendar
- **Mountain Creek Architecture.** Revised Stage 3 Plans.
- **Great Victorian Bike Ride.** Volunteering opportunity. No interest.
- **Alpine Health.** Invitation to participate in the 2019 Hospital Fete. **Ian H** to reply that we do not want a stall site but offer to help with the set up for the day.
- **Into Our Hands Community Foundation.** Grant opportunity.
- **Be Connected.** Re final grant payment received for IT training etc. **Paul L'H** is liaising with the NHCC re a possible course.
- **Spanner in the Works.** Newsletter.
- **Anglicare Committee.** Thankyou letter.
- **Myrtleford Men's Shed.** Carb a Tec saw for sale.
- **John Sullivan.** Has a roller door for sale. Not interested.
- **DHHS.** Invite to participate in a sports survey.
- **DHHS.** Advice about the Australian Government Volunteer Grants.
- **UKCVA.** Annual meeting is on the 6<sup>th</sup> September.
- **Michelle Lum.** Sent survey forms which have been distributed to members.

### Out:

- **Bunnings.** Request for another voucher & thankyou note when it was received.
- **Bendigo Bank.** Application for grant for metal cutting saw.
- **Alpine Shire.** Planning Permit application submitted.
- **FCRMB.** Request for donation of an old Eagle Chair.
- **Michelle Lum.** Offer to assist with her research survey.
- **Mt Beauty Senior Citizens Committee.** Thankyou for donation for bike rack.

It was moved Ian H, seconded John D *“that correspondence be received”*. Carried

## 9.0 RISK MANAGEMENT

- Incidents Report — John Driver: 1<sup>st</sup> Aid Officer
- Workshop Panel (DP, WM, LS and JD) – John D reported that he had purchased ear plugs and placed them in a prominent position.

## 10.0 GENERAL BUSINESS

10.01. **Project Reports.** (1) **Ladder Golf** – Have 4 in stock. (2) **Park’s Signs-** Progress is slow as the CNC unit is not easy to operate. (3) **Lion’s Club Projects** – Rod H has one bench to go and plinths to do. The Shed will get \$180 (and some hamburgers) from this project. (4) **Deer Guards** – Dick P to measure up. (5) **Bike Rack for Senior Citizens** – It has been installed and will be painted black when the weather improves. (6) **School Fort** – Removal of the timber fort was completed successfully. The installers of the new unit may have some surplus timber packing that we can acquire.

10.02. **Future Shed Extensions** – Ian H has submitted an application for a Planning Permit and is awaiting a response from the Alpine Shire. Removal of the three large trees will be the first activity once all approvals have been received. We understand that the Shed has been successful in gaining a 2018/19 Alpine Shire Community Grant of \$5000 for Stage 3A of the Shed extension. This is for our share (if any) of the tree removal, drainage and plumbing, and foundation preparation.

10.03. **Grants** – Suggestions for future grant applications include fume extraction (portable & fixed), airflow improvement in the workshop, and a second compactus.

10.04. **Bring Up List** – Not discussed.

10.05. **Code of Conduct** – Brian K presented a first draft of a Code of Conduct policy. There was general agreement on content of the policy and only minor modifications were suggested. It was moved by Dick P and seconded by Rod H *“that the Code of Conduct policy, with amendments, be adopted”*. Carried. Brian K will amend the policy and it will then be circulated and added to our website.

10.06. **Child Safety Standards** – Brian K listed the issues that have arisen from the Victorian Government’s “Child Safety Standards” for schools and other organisations. There would be a significant amount of work required by the Shed to comply with the seven “Child Safety Standards”. This compliance is required if we are to have regular involvement of children under 18 years of age. In the past we have had secondary school boys on work placement where they attend the Shed on a once a week basis. Brian K will talk to the Secondary College about the possibility of resuming this program even if the Shed does not complete the seven steps for full compliance.

However, we may be compliant in the case of irregular visits by children such as a once a year visit by the Scouts.

At present the Committee has suspended all (regular and irregular) visits by children.

10.7. AGM – Notices of the meeting to be circulated. Rod H has indicated that he will not seek re-election to the Committee. Ian H to contact absent members about their intentions.

10.8. Other matters – Ian H tabled a note on the Shed's electricity consumption and generation – an environmental plus for the Shed.

- A stair climbing trolley is to be purchased – Paul L'H to do.

- The community has been invited to vote on a list of projects under the Victorian Government's "Pick My Project" initiative. The extension of the Pebble Beach Walking Track is one of the nominated projects.

- The West Peaks hotel holds raffle nights for various community groups and this may be a future fundraising opportunity for the Shed.

- The pricing of donated items, that are later offered to members, should be resolved by more than one Committee member. Maybe a minimum of two Committee members should be involved each time, to decide on a donation for the item(s).

**11.0 NEXT COMMITTEE MEETING** — Monday 17<sup>th</sup> September 2018.

**12.0 CLOSE:.**

Meeting closed 12-50 pm.

Ian Howley

Secretary.