

MINUTES

Committee Meeting — 9.30 am Monday 13th May 2019 at the Shed

1.0 PRESENT: Dick Puttyfoot, Irvin Beeston, Mark Hardidge, Ian Howley, Reg Hollonds, Len Sims, Paul L'Huillier, Brian Keeble.

2.0 APOLOGIES: Campbell Ford, John Driver,

3.0 CONFIRMATION OF MINUTES — That the minutes of Committee Meeting held on the 8th April 2019, be accepted.

Moved: Reg H Seconded: Len S Carried

4.0 CONFLICT OF INTEREST - Nil

5.0 MEMBERSHIP – New membership application by Peter Panozzo was approved.

6.0 BUSINESS ARISING

6.01. **BBQ Presentations** – Craig Vine gave a very interesting presentation at the last BBQ and we will invite him to a follow up session. No BBQ in June.

6.02. **Footygate** – There were takings of \$569 last Saturday and Maureen Hardidge won the raffle and elected to take the wood.

6.03. **Women in the Shed Course** – The final session was completed and this is regarded as a very positive community involvement program.

6.04. **Bench for the Netball Court** – The saga has concluded. It will be disassembled by Shed members and the parts used for other purposes.

6.05. **Tools Down Day** – This will be discontinued due to lack of attendees. **Dick P** to announce at the BBQ.

6.06. **Storage Shed MoU** – Some amendments have been suggested and we await a response from the Shire.

6.07. **Lease Variation** – A signed copy of amendments to our lease of the land (to include the area annexed off the Neighbourhood Centre) has been received.

6.08. **Shed Ventilation** – There are a range of views on what action should be taken to deal with very hot or very cold days in the Shed. **Paul L'H** is preparing a FRRR grant application for a cooling system. This can be modified if we are successful.

6.09. **Volunteer Grant Purchases** – Most of the new marquee parts have been delivered. There is still a balance of about \$3000 available to be spent, on a compactus for the Shed extension, by 30th June 2020.

6.10. **National Shed Development Grant** – The new computer has been delivered

and set up. Thanks to Paul L'H for organizing that.

6.11. **Saturday Morning Openings** – A decision on this option will be left until the warmer months.

6.12. **West Peak Raffle** – Again this was a good money raiser (last Friday) with \$470 coming to the Shed.

6.13. **Tools from Ron White** – Awaiting the return of Gwen Goss for access to Ron's shed.

6.14. **CoralDRAW Graphics Software** – Purchased but not yet used.

6.15. **Surplus AGL Tools** – Enquiries have been made to AGL about the possible acquisition of a spot welder, steel cutter and metal bender which could be surplus to their requirements. Awaiting a response from Russel Bowring.

7.0 TREASURER'S REPORT

The Financial Statement was previously emailed to Committee members. It was moved by Paul L'H, seconded Mark H *"that the Financial Statement be accepted"*. Carried.

A maturing term deposit is to be reinvested for 7 months at 2.3%.

We have an extensive stock of refurbished bikes and will advertise them on the local buy, swap sell website.

We will consider options, including Saturday mornings at the Shed, for selling the many items that Irvin B and his team are manufacturing.

8.0 CORRESPONDENCE.

In:

- **AMSA.** National Men's Health Strategy 2020 – 2030 (\$11.4m)
- **Wodonga Men's Shed.** Notes from Cluster Meeting
- **Wodonga Men's Shed.** Re help in operating a plasma cutter.
- **DHHS.** Info on Grant application.
- **Comedy for a Cause.** Offer of a fund raising activity.
- **Alpine Shire.** Offer of places in a First Aid Course. **Dick P** to ask at the BBQ.
- **Alpine Shire.** Draft MoU for Storage Shed.
- **Alpine Shire.** Community Grant applications to open in late May.
- **Football/Netball Club.** Saga of the Tennis Club bench.
- **Pauline Thomas.** Offer of bikes.
- **Myrtleford Men's Shed.** Offer of places in First Aid course (18/4).
- **National Party.** Political propaganda.
- **Parks Victoria.** Re manufacture of signs.
- **Cathy McGowan.** Farewell letter.
- **UKVCA.** Advice of deer control in the Alpine National Park.

- **VMSA.** Invite to reception at Government House on 16th July. **Ian H** to attend.
- **Alpine Shire.** Copy of amended lease.
- **Alpine Shire.** Timeline for acquittal of Community Grant

Out:

- **Department of Social Services.** Letter of agreement for Volunteer Grant.
- **Marsie Hurren.** Unable to assist.
- **Caitlin Thornton, Alpine Shire.** Unable to assist with furniture move.
- **Alpine Shire.** Request action on the MoU for the storage Shed and amendment of our lease.
- **Alpine Shire.** Nominations for First Aid Course.
- **Neighbourhood Centre.** Letter of support for grant application. **Dick P** to mention at the BBQ.

It was moved Ian H, seconded Len S *“that correspondence be received”*. Carried

9.0 RISK MANAGEMENT

- Incidents Report — John Driver: 1st Aid Officer – No report.
- Workshop Panel (DP, WM, LS and JD) – Nothing to report.

10.0 GENERAL BUSINESS

10.01. **Project Reports.** (1) **Park’s Signs-** One complete. To meet with Parks Victoria regarding their order for more signs. (2) **Deer Guards** – Another one currently being fabricated. (3) **Ski Lift Chair** – Leave until later in the year.

10.02. **Future Shed Extensions** – The latest estimate of cost for the Shed extension is \$106,650 and this includes 540 hours of members time. The total cash requirement is \$93,150 so we will be seeking a grant of \$60,000. The \$5000 that we received under a Shire Community Grant needs to be spent by 30th June, 2019. Foundation, drainage and sewer works will continue this week. Tiffany Clare from DHHS will visit the Shed on 14th May to discuss our grant application.

10.03. **Strategic Plan** – The Committee discussed the draft Plan. A shorter Mission Statement was preferred. There were a number of other minor changes and still some uncertainty about including an Action plan.

10.04. **Grants** – Will concentrate on the grant application for the Shed extension. The Shire Community Grants will be open for submissions later in May.

10.05. **Policy for Members with a Disability** – Brian K presented a second draft of the Policy. A clause had been added to cover access into and around the Shed.

It was moved by Ian H and seconded by Paul L’H *“that the amended Inclusive Policy for Members with a Disability be adopted”*. Carried.

The only outstanding Policy now is the Working with Children Policy which we will

delay until the State Government has completed their review and amended the legislation, if required.

The Committee agreed that existing policies should be reviewed by the Health and Safety sub-Committee every three years and any updates then submitted to the Shed Committee for endorsement.

10.06. **2019/20 Committee** – Ian H indicated that he did not wish to continue as Secretary after the AGM. All other members who were present indicated their availability to continue serving on the Committee.

10.07. **Bring Up List** – One amendment only.

10.08. **Review of Membership** – Nothing to report.

10.09. **First Aid Course at Myrtleford** – No interest in taking up their invitation.

10.10. **Other Matters** – Irwin B has members organized to continue manufacture of saleable items, over winter, while he is away. He has also prepared information sheets for each item. Storage of the items needs to be resolved.

- Paul L'H will organize NBN connection for the Shed over the next few weeks.

- The Half Marathon is on the 19th May and is being run by the Secondary College. If there is a late call for assistance Paul L'H will co-ordinate. The Playgroup will borrow our BBQ for the Half Marathon.

- The spoon drain on the northern edge of our leased area needs attention. Paul L'H will advise the Shire.

- Mark H will arrange the purchase of an eight cell cabinet from Dederang

11.0 NEXT COMMITTEE MEETING — Monday 15th July 2019.

12.0 CLOSE:.

Meeting closed 12-02 pm.

Ian Howley

Secretary.