

Mt Beauty & District Men's Shed

Inclusive Policy for Members with a Disability.

1. Purpose

The Mt Beauty & District Men's Shed (The Shed) will develop discrete procedures to identify existing and new members who have a disability, to identify the level of that disability and to make every effort to include that member in all Shed activities.

2. Scope This Policy applies to all members of the Shed.

3. Procedures to identify new members disability levels.

- 3.1 All new members are encouraged to identify any existing disability, and the level of that disability, on the Membership Application form.
- 3.2 During the "Induction Process" all new members are encouraged to identify any existing disability, and the level of that disability, to the Committee Member conducting the induction.
- 3.3 During the power tools and machinery operating procedures competency assessments all new members are encouraged to identify any existing disability, and the level of that disability, to the member of the Workshop Panel conducting the assessment.
- 3.4 All information divulged on any disability, and the level of that disability, by a new member will be treated in line with the Sheds Privacy Policy.

4. Procedures to identify existing members change in disability levels.

- 4.1 All existing members are encouraged to identify to the Membership Secretary the onset of any new disability, or changes to existing disability levels, and request that their membership file be amended to reflect these changes.
- 4.2 All existing members are encouraged to identify to a member of the Workshop Panel the onset of any new disability, or changes to existing disability levels, to determine if their competency to operate power tools and machinery needs to be re-assessed.
- 4.3 All changes to a member's membership file will be treated in line with the Sheds Privacy Policy.

5. Access.

- 5.1 The Shed is committed to providing safe and easy access to and from The Shed, and within The Shed, for all members and visitors with disabilities.
- 5.2 This includes members and visitors in wheelchairs and mobility scooters, those using walking frames or walking sticks and those who are visually impaired.
- 5.3 This commitment stated in 5.1 includes all existing and future buildings and all existing and future outdoor areas.
- 5.4 All external and internal pathways will be kept clear at all times.

6. Inclusiveness.

6.1 The Shed is responsible and committed to giving all new and existing members with a disability the opportunity to be included, and to participate, in all Shed activities,

- providing it can be done without compromising safety to themselves and other members,
- without excessive changes to workshop practices, machinery, benches and spaces and
- within budget limitations.

This policy was drafted by Brian Keeble, reviewed by the Health & Safety sub-Committee, and adopted by the Shed Committee on 13th May 2019. Scheduled review date is 13th May 2022.