

Minutes

Committee Meeting — 9.30am Monday 19nd September 2016 at the Shed

1.0 **PRESENT:** DP, MH, GC, JD, IB, IH

2.0 **APOLOGIES:** PLH, RH,

3.0 **CONFIRMATION OF MINUTES** — *Minutes of August 2016 Committee meeting confirmed (emailed previously)..*

Moved: GC **Seconded:** MH **Carried**

4.0 **BUSINESS ARISING**

4.01. **H&S Policy Update** —The policy document ratified (Dick was not at that meeting) at the last meeting was accepted with some minor amendments;

- test and tag are to be done in accordance with the Australian Standard (copy in the filing cabinet)
- users of the portable genset to carefully check earthing requirements
- need to hire scaffolding for work at roof level

4.02. **Future Shed work days and times:** Paul has issued information on Supervisor rosters and duties.

4.03. **Tools & Equipment purchases have been completed.**

1. A Tradesman's quality 150mm Angle Grinder
- 2 A quantity of grinding wheels.
3. Counter sink bits (large & small).
4. Glue brushes

Dick will investigate the need for an earth spike for old Generator and arrange for the supply of an earth leakage protection switch.

4.04. **Elene Wood** - arrangements for a talk to members about the Brave Hearts (cancer) Program are in place. Speakers (John and Jenny Black) will talk to us about Dragon Boat Story and the Club. Date – Friday 18th November BBQ.

4.05. **Shade Sale update.** Ian reported that Tony Gentile is having trouble getting a a quote for engineering report as part of his quote. **Action: Ian H**

4.06. **Update on Strategic Plan Meeting**— We are looking at a date when more members are available
Action: Ian H

4.07. **Spanner in the Works-** Dick to advise Maureen that we will aim for February or March next year for this event.

5.0 **TREASURER'S REPORT** (PLH)

No report tabled as Paul is overseas.

6.0 **CORRESPONDENCE**

Correspondence IN & Correspondence OUT August/September '16 (List emailed to Committee)

- *There was some interest in nominating a "Backyard Legend" but no takers to do the application.*
- *In response to the Garage Sale, local Rotary are holding their next sale on Cup weekend and we may wish to participate – **discuss next meeting.***
- *Thurgoona has asked for a confirmation of attendance at the Expo – **Ian** to reply yes.*
- *Graeme submitted his resignation from the Committee, effective from October. He has a wish to provide an opportunity for some new blood (hopefully younger) on the Committee. Dick and other Committee members thanked Graeme for his many years of service on the current and previous Men's Shed committees. A vote of thanks to Graeme was moved by Dick, seconded by John, and carried.*

Moved: IH **Seconded:** RP **Carried**

7.0 **RISK MANAGEMENT**

- **Incidents Report** — John Driver: 1st Aid Officer — Nothing to report.

- **Faulty equipment** — *Workshop Panel to monitor:* DP, WM and JD. — Graeme C reported that the NHCentre's Ride-On-Mower has a starting problem. To be assessed on Wednesday. **Action: Graeme C & Dick P**

8.0 REPORTS

- **Shed Construction (IH)** – Ian reported that there are still a number of jobs to be completed to finish the Shed. Ian to list jobs on the blackboard including; the verandah, front sign, garden, side fence, Shade Sail installation and mounting of the West Kiewa Power Station runner. Warwick M is seeking history and dimensions of the runner.
- **Workshop supervisors reports & other related matters (Supervisors)**
Seems to be working OK.

9.0 GENERAL BUSINESS

- 9.01. **Ovens Murray Men's Shed Cluster Meeting** — Mount Beauty is to host the **Thursday 27th October meeting**. A working sub-committee Ian H (co-ordinator), Dick P & Paul L'H to meet in early October. A theme e.g. Shed Safety, Membership, Fundraising etc., needs to be adopted. Irvin agreed to present a poem. Lunch will be of the "monthly BBQ" standard with a gold coin donation. We expect 30+ attendees.
- 9.02. **Men's Shed Expo – Albury Showgrounds Saturday 15th October 2016** and we will be involved. Our stand to include examples of what we do such as possum boxes, have items for sale eg. ladder golf and clocks, and have photos of projects and the shed. Dick, Ian and Irvin will be available for the day – will need 2 – 3 more for at least part of the day. Maybe borrow display screens from the Art Group. Campbell suggested we could combine it with a Mt Beauty promotion. Chamber of Commerce may kick in a few dollars to assist – **Campbell to check**. An Organising committee was formed comprising Ian H, Campbell F & Mark H and to meet in early October.
- 9.03. **Prostate Cancer Awareness Month** — Bob Flower to be guest speaker on **Friday Sept. 23rd BBQ**, to speak on his experience with Prostate Cancer. Ian to confirm arrangements with Bob. Irvin will introduce the subject with his "check-up poem".
- 9.04. **Grants pending & submitted**
- Into Our Hands Community Foundation \$4,000.00 for tools, ventilation fans and lighting.(know result by mid-September).
- 9.05. **Seniors Week Shed Open Day** – Now is on **Wednesday 5th October**. We have advertised on the SW Calendar – displays, tours and men working in the Shed PLUS a BBQ at 12 noon. Supervisors to be tour guides, helped by others as required. There may be interruptions to work when visitors are present. Mark will organise basic snag in bread BBQ with gold coin donation. Some more brochures to be printed and membership forms to be readily available.
- 9.06. **Major Project Reports**
- Playground Decking/Seat (DP) – Done. Spotted Gum needs a second coat of oil/stain and the steel framework needs a paint touch up. A job for the warmer weather.
 - Deer Guards (DP) – 5 completed and installed. Still 2 to be made. 3 yet to be invoiced at about \$300 each.
 - Sink (MD) – completed.
 - 36 Chook nests for Kim McDonald (\$400) (Warwick M) – to be paid for and collected.
 - Rocking Chair restoration for Caron Oakley (\$150) (Roland P & Jordon McN)- awaiting materials.
 - *New Project* – Knife block for Virginia Price. She has agreed to \$60 for the job. More detail needed,
- 9.07. **Christmas Lunch** —NH Centre's **Alex McC Hall** has been arranged for Wednesday 7th December. Mark has catering plans in hand. It was moved Mark, seconded John *that the meal charge be \$10 per head*.
- 9.08. **Storage Container** – As an alternative Ian mentioned that we should approach NHCentre to discuss the possible use of their portables and what we could offer them in exchange. **Action: Dick P..** to speak with Trish Dixon to arrange a suitable time for representatives from the Shed and NHCentre to meet and discuss.
- 9.09. **Other Business** – It was moved Mark, seconded Dick and carried that *we purchase a second gas bottle – Irvin has a full bottle that is available*.
- Mark Zagorski did not follow up with repeat business. Need to ask if this was because of quality of the first job.
 - Ian to send a thankyou letter to BUMS for the donation of the anvil and hacksaw.

- The extraction/exhaust requirements for the Shed were discussed. We need a layout plan to be agreed before a system could be finalised. There are mixed views about a reticulated system versus standalone units.

10.0 **NEXT COMMITTEE MEETING** — Monday 17th October

AGM and BBQ is scheduled for Friday 21st October 2016.

11.0 **CLOSED**: 12.05 pm

SIGNED

President

Date