

Mount Beauty and District Men's Shed Inc.

Committee Meeting held 9.30am –Monday May 11th 2015

Location – Alpine Health Small Board Room.

Minutes

1.0 PRESENT: Brian Keeble (Acting Chair), John Driver, Mark Hardidge, Andrew Robertson, Paul L'Huillier, Graeme Caulfield, Ian Howley

2.0 APOLOGIES Dick Puttyfoot, Campbell Ford, Maureen Ryland,

3.0 CONFIRMATION OF MINUTES *That the Minutes of the March Committee meeting be confirmed.*
Moved Graeme, seconded Paul. Carried.

4.0 BUSINESS ARISING

4.01. *Shed Windows.* **Ian** is yet to check on whether a Certificate is needed.

4.02. *Planning Permit Conditions.* In General Business.

4.03. *Grant for Defibrillator.* The Bendigo Bank has advised that they will let us know shortly of the outcome.

4.04. *Cheques sent for Power Connection.* Awaiting advice from AGL regarding next steps.

4.05. *No Smoking Signs.* No action yet.

5.0 TREASURER'S REPORT

The reports had been sent to the Committee members. Moved Paul, seconded Graeme *that the Treasurer's report be accepted.* Carried.

6. CORRESPONDENCE

- In**
1. Bendigo Bank letter re grant for defibrillator – decision awaited.
 2. Bendigo Bank letter re aircon installation – grant application unsuccessful.
 3. Cathy McGowan note re grant success.
 4. Letter from Senator Scott re our success in AMSA grants for solar panels and power tools.
 5. Draft Agreements for the two AMSA grants.
 6. Bunnings letter offering raffle prizes – to be picked up by **Mark**.
 7. Email from ATO requesting update to our ABN details – **Ian** to do.
 8. Monthly account from Telstra for \$0. Does not accord with our contract. **Paul** to monitor.

- Out**
1. Signed agreements for AMSA grants.
 2. Email to Alpine Shire re changes to planning permit conditions.

Moved Ian, seconded Graeme that *the correspondence be received*. Carried.

7.0 **RISK MANAGEMENT**

- Incidents – Reported / otherwise —Nothing to report
- HRA's & JSA's have been prepared for onsite work.
- **Ian** to revise the Safety Policy having regard for our changed insurance arrangements.
- It was agreed that members should be required to undertake training before they use some of the power tools.

8.0 **GENERAL BUSINESS**

8.01. *Shed Construction*. A report on progress was circulated prior to the meeting. There has been a regular team of volunteers each week and steady progress has been made. The internal lining is almost completed and the tiling is progressing well. All the work looks very good.

The planning permit requirements issue remains.

A motion that " *the Committee seek views from the general membership on the proposed changes to the planning permit for the exterior of the shed (including the front, pathways and overall landscaping) and a final decision on these changes to be made by the Committee after this consultation process has concluded*" was moved John and seconded Graeme. Carried.

The project costs were discussed and the revised approved cost has just been exceeded. Ian advised that there are likely to be further costs of up to \$5500. A motion that " *expenditure of up \$88500 on the shed construction, excluding the solar HWS and solar panels, be approved*" was moved by Ian and seconded by John. Carried.

Ian to again contact Steve Dayment regarding power connection.

Plumbing work can be completed after the main kitchen cupboards are installed.

Dick was to talk to **Campbell** re purchase of a Jaycar security system – not sure where that is at. The other security issue discussed was potential unauthorised use of the phone. **John** will investigate the availability of a lockable panel over the plug.

The use of individual inverters for solar panels is an option that we should investigate when seeking quotes for that facility.

We need 60+ square metres of pavers – members to be alert to any opportunity for low cost, or free, pavers (preferably clay brick, not concrete).

8.02. *Survey of Members*. **Paul** advised that the analysis of results is in progress.

8.03. *Footygate*. Returns to date have been very good. The next match is scheduled for Mt Beauty on the 30th May.

8.04. *BBQ this Month*. **Mark** will arrange. Menu to be varied over winter.

8.05. *Meetings and Work Schedule for next two months.* The majority of Committee members will be away over the next month or longer. A motion that “*the June Committee meeting and BBQ both be cancelled*” was moved by Paul and seconded by John. Carried **Paul** to advise Ken Bell and **Graeme** to advise the Senior Citizens.

It was also agreed that work at the shed will be managed by **Paul** while Ian and Dick are away and that it will be restricted to two days per week – Tuesday and Thursday.

8.06. *Payments.* A motion that “*Campbell be authorised to endorse payments during Ian’s absence using his log in details*” was moved by Paul and seconded by Ian. Carried.

8.07. *Medical work.* In response to a request to undertake odd jobs at the Medical Centre it was agreed that we would take up the offer in return for a donation. **Ian** to advise Pat Ryder.

8.08. *Soccer Club Access.* It was agreed that a written agreement would be required before the junior soccer club would be allowed access to the toilet. **Ian** put on Bring Up list.

8.09. *Rubbish Bins.* **Paul** will investigate availability and cost of rubbish bins.

9.0 **NEXT MEETING — Monday July 13th**

10.0 **CLOSED** – 11:15 am

SIGNED **President**

Date

DISTRIBUTION:

Dick Puttyfoot
Paul L’Huillier
Ian Howley
Maureen Ryland

Mark Hardidge
Andrew Robertson
Brian Keeble
John Driver

Graeme Caulfield
Campbell Ford