

Mount Beauty and District Men's Shed Inc.

Meeting held 9.30am –Monday 15th September 2014.

Location – Alpine Health Small Board Room.

Minutes

1.0 PRESENT: Dick Puttyfoot (Chair), John Driver, Graeme Caulfield, Andrew Robertson, Maureen Ryland, Mark Hardidge, John Hunt,

2.0 APOLOGIES

Campbell Ford, Ian Howley, Paul L'Huillier.

3.0 CONFIRMATION OF MINUTES

Moved Graeme, seconded John D, that *Minutes of the August Ordinary Committee meeting be confirmed.* Carried.

4.0 BUSINESS ARISING

1. *Shed construction progress.* Dick reported that construction was progressing quickly. A problem arose with the three windows on the east wall of the shed being different sizes. New windows were ordered at a cost of approximately \$850 and the original windows stored for use in stage 2 of the development.
2. *Bunk bed project.* Moving along slowly with a few teething problems. Warwick Mitchel acting as supervisor. Hope to have half of the bunks ready for installation during school holidays.
3. *Footy gate takings.* Dick to arrange meeting with Doug Connors to discuss Ian's suggestion to offer an alternate prize and hopefully boost our profits.
4. *Membership fees for businesses and community organisations.* After some discussion it was decided that membership fees for business and service organisations should be raised to \$40. *Moved John H seconded Dick.*

5.0 TREASURER'S REPORT

As circulated. Moved Dick, seconded Mark.

CORRESPONDENCE

- In**
1. Letter from Mount Beauty Playgroup Working Party, together with a cheque. (See general business)
 2. Email from Wodonga Health promoting their Healthy and Wise programme.
 3. VMSA newsletter.
 4. Invoice from North East Water.
 5. Invoice from Stones Throw IT.
 6. Letter from Mount Beauty Music festival offering fund raising opportunity.

- Out**
1. Letter of thanks to MB playgroup.

2. Letter of thanks to Marty Sullivan for volunteer work on the shed earthworks.

Moved John D, Seconded Mark *that correspondence be received*. Carried.

7.0 RISK MANAGEMENT

- Incidents – Reported / otherwise —Nothing to report
- HRA's & JSA's have been prepared for onsite work.

8.0 GENERAL BUSINESS

8.01 *Footy gate takings* – See above

8.02. *Membership fees* – See above

8.03. *Final arrangements for AGM*. Dick requested early attendance by committee members and allocated final responsibilities.

8.04. *Recording of committee meetings*. John H suggested that committee meetings could be recorded to make the secretary's job a little easier. Moved John H, seconded Dick *That committee meetings be recorded*. Dick to provide a tape recorder for meetings.

8.05. *Promise to Play Group Working Party*. John H suggested that the promise made in the letter of thanks to the Play Group for their donation of \$5000 should be included in the formal minutes. This is so that any committee in the future will honour this promise. Moved John H, seconded Dick.

8.06. *Computer donation*. Andrew offered to donate a PC for use by members. This offer will be taken up when we move into the shed.

8.07. *Music Festival letter*. The letter from the Music Festival committee offering a fund raising opportunity was discussed. Secretary to send copies of letter to committee to read and consider at next meeting.

8.08 *Shed Insurance*. Andrew to contact BUMS regarding their insurance.

8.09 *Bereavement notices*. Mark suggested that the deaths of members should be recognised and recorded in a formal manner.

9.0 NEXT MEETING — Monday 13th October 2014

10.0 CLOSED – 11:52 am

SIGNED **President**

Date

DISTRIBUTION:

Dick Puttyfoot
Paul L'Huillier

Mark Hardidge
Andrew Robertson

John Driver
Campbell Ford

Ian Howley
Maureen Ryland

John Hunt
Trevor Marshall

Graeme Caulfield
Ruth Mulligan